

# GRADUATION ORDER FORM

Banners • Posters • Fans • Graduation Bundles

**STORE USE ONLY:** STORE: \_\_\_\_\_

SALES ASSOCIATE: \_\_\_\_\_

OFFICE USE: REC'D: \_\_\_\_\_

DESIGNER: \_\_\_\_\_

**PLEASE PRINT CLEARLY TO AVOID ERRORS. CONTENT WILL BE INSERTED AS WRITTEN.**

GRADUATE NAME: \_\_\_\_\_

SCHOOL NAME: \_\_\_\_\_

SCHOOL COLOR(S): \_\_\_\_\_

NOTES/REQUESTS: \_\_\_\_\_

\*Text size will be adjusted according to content, font style, and available space.

NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**STORE PICKUP LOCATION:**

Enchanted Lake

Mapunapuna

Market City

Pearl City

Hilo

Kahului

**ORDER REQUIREMENTS:**

**ACCEPTED MEDIA:** Printed photo: minimum size of 5 in. x 7 in. high quality • CD or USB Flash Drive: high resolution image (7MB or higher)

**NOTE:** Inkjet printed photos will not produce a quality print. Content will be copied as written. Text size may be adjusted to fit selected design according to content. Selected colors may be adjusted as needed. Photo(s) may be cropped or resized as needed to fit selected design. Finished product/colors may vary from samples. Proofs not provided. Turnover time approximately 7-10 business days (Monday-Friday). Please allow time for shipping for orders outside Oahu. Store Sales Associate will contact customer when order is ready for pick up.

**\*SHIPPING:** Shipping will be added accordingly for orders outside of Oahu.

**PROFESSIONAL PHOTOS/STUDIO PHOTOS:** If submitting a professionally taken photo, a written form of release is required from the photographer or studio, granting permission to use the photo prior to accepting your order. Professional photos not accompanied by release form will not be used.

**NOTE:** We are not responsible for lost or damaged photos, CD's, USB Flash Drives, or any other media submitted. Coupons not accepted. All sales final.

By signing, I acknowledge and agree to Order Requirements as stated above.

\_\_\_\_\_  
CUSTOMER SIGNATURE

\_\_\_\_\_  
DATE

**MEDIA PROVIDED (Store: Use One Form Per Photo)**

**STAPLE SALES RECEIPT HERE**

MINIMUM SIZE  
5x7 PHOTO

FLASH DRIVE

DISC

OTHER: \_\_\_\_\_

PLEASE DESCRIBE

USB FLASH DRIVE OR CD: FILE NAME REQUIRED TO IDENTIFY DESIRED PHOTO

FILE NAME(S): \_\_\_\_\_

For single photo design, or fan design "1" - PHOTO 1

FILE NAME(S): \_\_\_\_\_

\*Fan design "1" - PHOTO 2

ORDER DETAILS

**FAN COVERS \$6 pack of 10**

30196021

FREE use of AccuCut and fan shaped die with purchase of fan covers. Fan bases available separately.

\*SHIPPING (within State of Hawaii): 1 order \$7 • 30196020 | 2 or more orders: \$16 • 30196022

DESIGN: \_\_\_\_\_

QTY. OF PACKS: \_\_\_\_\_

NO DESIGN  
PRINT AS-IS

**HORIZONTAL OR VERTICAL POSTER \$35**

30196018

20 in. x 30 in., Laminated

\*SHIPPING (within State of Hawaii): \$16 each • 30196022

DESIGN: \_\_\_\_\_

QTY: \_\_\_\_\_

NO DESIGN  
PRINT AS-IS

**BANNER \$60**

30196019

48 in. x 24 in., Vinyl Banner with Corner Grommets

\*SHIPPING (within State of Hawaii): \$16 each • 30196022

DESIGN: \_\_\_\_\_

QTY: \_\_\_\_\_

NO DESIGN  
PRINT AS-IS

**SLIM BANNER \$30**

30218668

36 in. x 12 in., Vinyl Banner with Corner Grommets

\*SHIPPING (within State of Hawaii): \$16 each • 30196022

DESIGN: \_\_\_\_\_

QTY: \_\_\_\_\_

NO DESIGN  
PRINT AS-IS

**GRAD BUNDLE \$99**

30210369

includes 48 in. x 24 in. Banner (\$60 value), Poster (\$35 value), Fan Covers (10) with Fan Bases (\$21 value), and 18 in. Standard Balloon Boutique (\$15.99 value)

\*SHIPPING (within State of Hawaii): single bundle \$16 each • 30196022

BANNER DESIGN: \_\_\_\_\_

POSTER DESIGN: \_\_\_\_\_

FAN DESIGN: \_\_\_\_\_

NO DESIGN  
PRINT AS-IS

**RUSH JOB: add \$25 • 30211894**

Rush Order Turnaround: 2 full \*business days (Mon.-Fri.). Orders placed over the weekend will be expedited on the next \*business day. Large or unusual orders may take up to 48 hours for completion.