

2026 GRADUATION ORDER FORM

Banners • Posters • Fans • Graduation Bundles

ATTACH SALES RECEIPT HERE DATE REC'D: _____ DESIGNER: _____

Customer Contact Information:

NAME: _____

PHONE: _____

EMAIL: _____

STORE PICKUP LOCATION:
(select one)

- Enchanted Lake
- Mapunapuna
- Market City
- Pearl City
- Hilo
- Kahului

PLEASE PRINT CLEARLY TO AVOID ERRORS. CONTENT WILL BE INSERTED AS WRITTEN.

*Text size will be adjusted according to content, font style, and available space.

NAME: _____

(Will appear as written)

SCHOOL NAME: _____

(Will appear as written)

SCHOOL COLOR(S): _____

NOTES/REQUESTS: _____

YES!
Add my school logo! School: _____

*OPTIONAL - View Grad Catalog for available logos. **SELECT SCHOOLS AVAILABLE.**

****ORDER REQUIREMENTS:** (updated January 2026)

ACCEPTED MEDIA:

- **Digital Photo Files encouraged** - file size should be **NO LESS THAN 2MB**
Files may be submitted to the store via email, or supplied on a USB Flash Drive.
- **Hard copy (printed photos)** - photo size should be **NO LESS THAN 5 in. x 7 in.**

NOTE: Name and School Name will be inserted as written. Customer is responsible for correct spelling - please write legibly. Text size may be adjusted as needed to fit selected design. Selected colors may be adjusted as needed. Photo may be cropped or resized as needed to fit selected design. Finished product/colors may vary from samples. **PROOFS WILL NOT BE PROVIDED.** Turnover time approximately 7-10 business days (Monday-Friday). Please allow time for shipping for orders outside Oahu. Sales Associate will contact customer when order is ready for pick up.

***SHIPPING:** Shipping will be added accordingly for orders outside of Oahu.

PROFESSIONAL PHOTOS/STUDIO PHOTOS: Customer assumes all liabilities related to the use of any submitted photo that has been professionally taken. By placing this order, you confirm that you own the photos, images, and other materials you provide, or that you have obtained all necessary permissions from the owner to allow HouseMart to print them. If any images were taken by a professional photographer or studio, you confirm that your purchase includes print rights and permission for third-party printing. You are responsible for ensuring that your content is appropriate and does not violate any copyright, privacy, or other rights. HouseMart will rely on this confirmation to complete your order. You agree to defend, indemnify, and hold harmless HouseMart and its employees from any claims, damages, or expenses arising from customer-provided content. To protect all parties, HouseMart reserves the right to decline any order that appears to violate these requirements.

NOTE: We are not responsible for lost or damaged photos, USB Flash Drives, or any other media submitted. Coupons may not be used toward this program. All sales final.

By signing, I acknowledge and agree to Order Requirements as stated above.

CUSTOMER SIGNATURE _____

DATE _____

ORDER DETAILS

Indicate file name to ensure selected photo is used.

FAN COVERS • \$7.50 pack of 10 _____ DESIGN
30196021 PRINT FILE AS-IS

FILE NAME: _____

***(1) photo per order**

FREE use of AccuCut and fan shaped die with purchase of fan covers. Fan bases sold separately.

_____ QTY. OF PACKS

VERTICAL POSTER • \$35 _____ DESIGN
30196018 PRINT FILE AS-IS

FILE NAME: _____

***(1) photo per order**

20 in. x 30 in., Laminated

_____ QTY.

add Corner Grommets • \$2

set of (4) grommets

BANNER • \$60 _____ DESIGN
30196019 PRINT FILE AS-IS

FILE NAME: _____

***(1) photo per order**

48 in. W x 24 in. H

Vinyl Banner with Corner Grommets

_____ QTY.

GRAD BUNDLE • \$99 _____ BANNER DESIGN
30210369 _____ POSTER DESIGN

FILE NAME: _____

***(1) photo per Grad Bundle**

Bundle includes

- Banner 48 in. W x 24 in. H (\$60 value)
- Horizontal or Vertical Poster 20 in. x 30 in. (\$35 value)
- Fan Covers (10) with Fan Bases (\$22.50 value)
- 3 qty. 18 inch Mylar Balloons (up to \$15.99 value)

_____ FAN DESIGN

PRINT FILE AS-IS

SHIPPING (Within State of Hawaii)
completed orders to be shipped from Oahu to
HouseMart Ben Franklin Crafts stores located on Hawaii Island and Maui
1 Order \$10 • 30196020 | 2 or more Orders \$17 • 30196022
Single Bundle \$17 each • 30196022

RUSH JOB: add \$25
30211894

***REQUESTED DATE OF COMPLETION: (Required)** _____

*Rush Order Turnaround: 2 full business days (Mon.-Fri.) from the date order is received by Production Dept. Orders placed on Saturday or Sunday will be expedited on the next business day. Large or unusual orders may take up to 2 full business days for completion. Rush Order Turnaround time excludes time in transit.